

REGULAR MEETING, TOWN BOARD, TOWN OF LITTLE FALLS, FEBRUARY 11, 2025

A Regular meeting of the Town Board, Town of Little Falls was held on February 11, 2025 at the town hall commencing at 7:03 p.m. with the following members present:

Present: Supervisor Dan Casler
Councilman Anthony Viscomi
Councilman Kevin Sullivan
Councilman Mitch Soules

Absent; Councilman Kirk Schwasnick

Others Present: Town Clerk, Sandra Regan; Highway Superintendent, Donald Cotton; Town Attorney, Nicholas Macri; Codes Enforcer, Phil Green; Comprehensive Steering Committee members Marianne Graziadei, Steve Salamone, Bob Brown and Bob Kimbro.

-Supervisor Casler called the meeting to order directing the Clerk to call the roll.

RESOLUTION #20

Minute Approval

On motion of Councilman Soules, seconded by Councilman Viscomi, the following resolution was ADOPTED-vote:

Ayes: Supervisor Casler; Councilmen Viscomi, Sullivan, Soules

Noes-0

RESOLVED that the minutes of the previous month's meetings, as submitted by the clerk, hereby be approved.

-Privilege of the floor was granted to those present. There were no comments.

-Comprehensive Planning Steering Committee Report:

Member Salamone reported that the steering committee has met and they're geared up to development a comprehensive plan; that they've reviewed Ms. Mueller's resume for project manager, have a Mission & Vision Statement handout for the town board and they'll be meeting to review a draft survey to send out to town residents. Member Salamone stated that they also have a Community Input & Needs Assessment handout for the town board from Ms. Mueller.

Member Salamone stated that they'd like to move on this quickly, get it done and shelf it; that it's a living document.

Supervisor Casler stated that he had a conversation with Ms. Mueller regarding her hourly time and keeping track of it; that the \$5,000 the board had agreed to pay Ms. Mueller is not going to be enough for the finished project; that what we could end up paying Ms. Mueller will still be much less than figures received from another firm.

Member Graziadei stated that the cost will also depend on what the board wants Ms. Mueller to do after the meetings and survey is done, do you want her to compile the actual writing of it; the steering committee doesn't really want to do that, they're willing to collect the data, but to actually put it in written form, that's where Ms. Mueller really comes in as project manager.

Supervisor Casler stated that once quite a bit of the work is done, and we're near the \$5,000, Ms. Mueller will probably have a pretty good idea how much extra it's going to cost, that he thinks a lot of help can come from MVED to tie up some of the loose ends.

REGULAR MEETING, TOWN BOARD, TOWN OF LITTLE FALLS, FEBRUARY 11, 2025-
CONT.

-After discussion the board moved to hold an executive session to discuss the hiring of Ms. Mueller as project manager.

RESOLUTION #21

Executive Session-Hiring Jordyan Mueller as Project Manager for Comprehensive Planning

On motion of Supervisor Casler, seconded by Councilman Soules, the following resolution was ADOPTED-vote:

Ayes: Supervisor Casler; Councilmen Viscomi, Sullivan, Soules

Noes-0

RESOLVED that the Town Board hereby moves to hold an executive session to discuss the hiring of Jordyan Mueller as project manager for Comprehensive Planning.

-Regular meeting recessed at 7:25 p.m.

-Executive session commenced at 7:25 p.m.

-Executive session ends at 7:37 p.m.

-Regular meeting resumed at 7:37 p.m.

-Supervisor Casler stated that no action was taken during the executive session; that they discussed hiring Ms. Mueller and that Ms. Mueller will have to submit another proposal to expend more money than \$5,000 that was previously approved.

-Supervisor Monthly Report:

Supervisor Casler reported:

-That after last's month's meeting, he had to transfer another \$15,000 from the General Fund to the Highway Fund to cover payroll expenses, that a couple days after that he received \$37,000 from December's state snow money, which was also put in the highway account and that the highway fund is still running low due to the severe winter weather.

-That Superintendent Cotton had notified him that they were low on diesel fuel and when he called Buell Fuels for a delivery he was told the town had a \$5,000 credit limit and they wouldn't delivered until a payment was made. Supervisor Casler stated he made an executive decision and increased the town's credit limit to \$10,000 and cut a check for \$5,000 that Superintendent Cotton delivered to Buell Fuels and the fuel was delivered.

-That the BAN money and bill for the new truck has been received so payment for the truck can be made.

-That the highway fund is very low so he needs another \$50,000 transferred from the General Fund to the Highway Fund to cover current bills.

RESOLUTION #22

Fund Transfer

On motion of Supervisor Casler, seconded by Councilman Soules, the following resolution was ADOPTED by roll call vote:

Supervisor Casler Aye

Councilman Viscomi Aye

Councilman Schwasnick Aye

Councilman Soules Aye

REGULAR MEETING, TOWN BOARD, TOWN OF LITTLE FALLS, FEBRUARY 11, 2025-
CONT.

(Resolution #22-continued)

RESOLVED that the Town Supervisor is hereby authorized to transfer \$50,000 from the General Fund to the Highway to cover current bills.

-Assessor Report-None

-Codes Officer Report: Nothing at this time.

-Town Attorney Report: Nothing at this time.

-Town Justice Report:

Supervisor Casler reported he received the court deposit for January.

-Planning Board Report:

Clerk Regan reported that the planning did not meet; therefore there's nothing to report.

RESOLUTION #23

Hiring Jordyan Mueller as Project Manager For Comprehensive Planning

On motion of Councilman Sullivan, seconded by Councilman Viscomi, the following resolution was ADOPTED by roll call vote:

Supervisor Casler Aye

Councilman Viscomi Aye

Councilman Sullivan Aye

Councilman Soules Aye

RESOLVED that Jordyan Mueller hereby be hired as Project Manager for Comprehensive Planning, subject to the following additions to the contract under "Compensation" per Attorney Macri:

Said payment is limited hereunder to the total sum of Five Thousand and 00/100 (\$5,000). Under no circumstances shall said consultant expend time beyond the aforesaid sum. Any additional sums expended hereunder shall be subject to further approval by the Town of Little Falls. Said approval, if any, shall be in written form.

-Dog Control Report:

Clerk Regan reported that there was a bill received from the Humane Society for shelter services that dated back from July for three dogs, two of which were not picked up in the town; that any bills received from the Humane Society need to be reviewed to be sure services were rendered in the town, not another municipality.

-Highway Superintendent Report: Nothing at this time.

-Town Clerk Report: Nothing at this time.

-Supervisor appointed the councilmen to committees with no additional stipend payments as follows:

Steering Committee: Councilman Soules

Justice Court Audit Committee: Councilmen Schwasnick and Viscomi

Local Laws and Permitting Fees Committee: Councilmen Schwasnick and Sullivan

REGULAR MEETING, TOWN BOARD, TOWN OF LITTLE FALLS, FEBRUARY 11, 2025-
CONT.

-The board discussed renewing an eight month moratorium on solar energy systems since more time was needed to analyze and determine appropriate regulations concerning such. The board reviewed and accepted proposed local #1-2025.

RESOLUTION #24

Acceptance of Proposed Local Law #1-2025, Eight Month Moratorium on Solar Energy Systems, Scheduling of Public Hearing and Clerk Authorization to Publish Notice of Such

On motion of Councilman Viscomi, seconded by Councilman Sullivan, the following resolution was ADOPTED by roll call vote:

Supervisor Casler	Aye
Councilman Viscomi	Aye
Councilman Sullivan	Aye
Councilman Soules	Aye

BE IT RESOLVED that the Town Board, of the Town of Little Falls, hereby accepts proposed Local Law #1-2025, which calls for an eight month moratorium on solar energy systems, allowing the Town Board to analyze and determine potential zoning regulations concerning this use and,

BE IT FURTHER RESOLVED that the Town Board, of the Town of Little Falls, hereby schedules a public hearing on said law to be held on March 11, 2025 at 7:00 p.m. at the town hall and,

BE IT FURTHER RESOLVED that the town clerk hereby be authorized to publish notice of said hearing in the Times Telegram at her discretion.

-Meeting recessed to audit the bills at 7:58 p.m.

-Meeting resumed at 8:18 p.m.

RESOLUTION #25

Payment of General Bills

On motion of Councilman Sullivan, seconded by Councilman Viscomi, the following resolution was ADOPTED-vote:

Ayes- Supervisor Casler; Councilmen Viscomi, Sullivan, Soules
Noes-0

RESOLVED that the General Bills # 23-28 in the amount of \$2,918.93 hereby be paid.

RESOLUTION #26

Payment of Highway Bills

On motion of Councilman Soules, seconded by Councilman Viscomi, the following resolution was ADOPTED-vote:

Ayes-Supervisor Casler; Councilmen Viscomi, Sullivan, Soules
Noes-0

RESOLVED that the Highway Bills #16-35, in the amount of \$51,180.22 hereby be paid.

REGULAR MEETING, TOWN BOARD, TOWN OF LITTLE FALLS, FEBRUARY 11, 2025-
CONT.

-The next regular meeting will be held on March 11, 2025 at the town hall immediately following the public hearing scheduled for 7:00 p.m.

-Meeting adjourned at 8:28 p.m.-Councilmen Viscomi, Sullivan

Respectfully submitted,
Sandra Regan, Town Clerk